

Welcome



Who we are



Taliya Theresa Joseph
President



Akshat Kothari
Vice President



Danial Monachan
Chief Financial
Officer



Sabith Bin Salam
Deputy Finance Officer



Abdul Samad Mazari
Minute taker



Parth Patne
Public Relations and Events



Tarun Shyam
Public Relations and Events



Kumaraguru Thirunavukarasu
Technical Head



Anandhu Kavilkorath Murali
Technical and Social Media Head



How we can assist you

FSR AI is the main point of contact during your Artificial Intelligence studies at BTU. We are all students from the international master program in Artificial Intelligence that were elected by your fellow student colleagues.

Our responsibilities include, but are not limited to:

- Promoting events;
- Assisting you to create your study plan;
- Answering questions about modules choice and registration.



Contact

We are located in the building **VG1C** on the ground floor room number **0.23** .

If you want to meet us in person, you can walk in to our office on weekdays at 09:00- 12:00 and 14:00-16:00 or mail us via fsr-ai@b-tu.de

You can also find us on instagram: [@fsr_ai](https://www.instagram.com/fsr_ai)

If you want to get the latest updates on our activities, checkout the website at:

<https://fsr-ai.de/>

You can also download this presentation from our freshman guide page:

<https://fsr-ai.de/freshman-guide/>



[click here for coordinates.](#)





INTERNATIONAL STUDENTS SURVIVAL GUIDE

Here you will find the first steps for a smooth start of your life as a student at BTU.



First Steps in Cottbus



STEP 1

GET APPOINTMENT AT THE CITY OFFICE

Get an appointment in the *Stadtbüro* [here](#).



STEP 2

CITY REGISTRATION

Bring your passport and confirmation of accommodation (*Wohnungsgeberbestätigung*).



STEP 3

GET APPOINTMENT AT THE BANK

You can choose any bank, but check their website to get an appointment before going there. Our recommendation is [Sparkasse](#).



STEP 4

OPEN BANK ACCOUNT

Bring your passport, city registration, and matriculation document. Students up to 26 years old generally do not pay any fees.

BTU PORTALS



myBTUportal

Get matriculation document, pay semester fees, and other administrative functions.



Infoportal-Lehre

View schedules and modules available.



Online-Portal

Registration and deregistration of modules, view your grades.



Moodle

Communication between students and Professors, classes materials and activities are available here.



Moodle-Project

Another Moodle, where you can register for language courses.



FirSt StepS at BTU



STEP 1

MATRICULATION

Make sure to complete your matriculation as soon as possible. In case of doubts, there is an on-site support Team from [International Relations Office](#) in the main building 4th floor.



STEP 2

**MODULES
REGISTRATION**

Also called exam registration, you have to register to all the exams you plan to take in the semester within the first 2 weeks of classes.



STEP 3

**MOODLE
REGISTRATION**

To be able to take an exam you have to complete step 2, but all the materials related to modules will be on Moodle, so also register here.

PRO TIPS: EXAMS REGISTRATION



- There are two types of examination when choosing a module: MCA (continuous assessment) and MAP (Prerequisite + Final Module Examination).
- You have to register to all the examinations you plan to write in that semester during the first 3 weeks of classes. **If you do not register in the Online-Portal on time, you cannot write the exam!**
- It's possible to deregister MCA examinations up to 3 weeks after the beginning of classes, and MAP examinations up to a week before the examination period.
- There are modules with limited number of participants, in which you have to register 2 weeks before the beginning of classes.

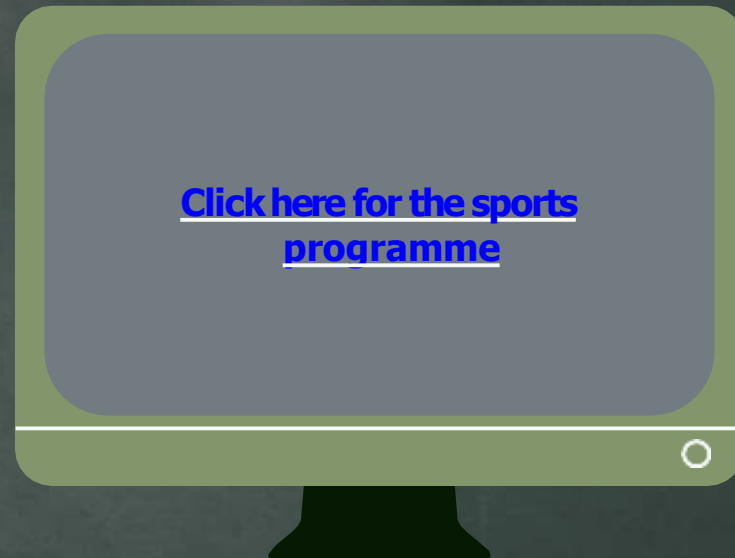


For more information about the dates, [click here](#) for the calendar.

Sports and Activities

- BTU offers a wide range of activities for the students like swimming, self-defense, dancing, meditation, volleyball, ... etc
- Limited number of seats
- One session per week
- Course runs over a semester

The registrations begins on 08/04 from 08 am, so hurry up to get a spot!



BIBLIOTHEK A.K.A THE LIBRARY



→ **Study Zones:** With designated areas for individual study, group work, and quiet contemplation, the library is designed to support your learning style, whatever it may be.

→ **Tech at Your Fingertips:** Access computers, scanners, and other tech tools to aid your studies and projects. Free Wi-Fi is available throughout the library.

→ **Extended Access:** Enjoy flexible library hours designed to accommodate student schedules, including weekend and evening hours.



[click here to visit the webpage](#)

MENSA - THE CAFETERIA



→ Swing by the BTU Mensa for a diverse menu of delicious meals, snacks, and beverages - your go-to spot for food and fellowship on campus.



[Click here for MENZA](#)

Your Student Card - More Than Just an ID



Not just an identity proof, your student card grants you entry to PC pools, enables document printing, and unlocks various other services essential for your academic journey.

It can be recharged at the library. Ensure it's topped up to take printouts.



Important Shopping Hours: Stay Prepared!



- **Sundays & Holidays:** Sundays and public holidays mean a day off for all shops. Ensure to stock up essentials in advance.
- **Early Closures:** Remember, all local shops wrap up for the day at **8 PM**. Plan your shopping trips accordingly to avoid any inconveniences.

